

**Health & Family Welfare Deptt.
Kullu Distt Kullu(HP)
Phone No. 01902-222350**

No. HFW-MS(tender) 2023-24-

Dated:

NOTICE INVITING TENDER

Sealed tenders are hereby invited from the eligible bidders for the supply of **computer items and consumables etc.** Interested parties/firms can download the detailed tender document from the official website of hospital **www.kulluhospital.com**. The interested bidder(s) have to deposit the tender fee @1000/- with technical bid failing which tender will be rejected. The last date for the submission of the tender document is 04-03-2024 upto 1:00 PM. All subsequent corrigendum, modification and clarifications in respect of this tender will be published only on aforesaid website only. The bidders are advised to visit the aforesaid website regularly. The Chief Medical Officer Kullu reserves the right to reject any or all the tender offers without assigning any reason.

Endstt. No. as above.

**Chief Medical Officer,
Kullu, Distt. Kullu HP**
Dated:

1. Incharge Web-site for uploading on hospital website.
2. Notice Board RH Kullu for information.

**Chief Medical Officer,
Kullu, Distt. Kullu HP**

- 1. Cost of Tender form: Rs.1000 /- (One thousand only)**

- 2. Earnest money deposit : 25,000/- (Twenty five Thousand only)**

- 3. Last date of uploading corrigendum/
Supplementary list (if any) 28-02-2024
on web-site.**

- 4. Last date and time for
submission of tender: 04-03-2024 upto 1:00 PM**

- 5. Date of opening of tender : 04-03-2024 at 3:30 PM**

General Instructions

1. Sealed tenders in Two Bids (Technical & Financial) basis are invited by the Chief Medical Officer Kullu, District Kullu from interested bidders for the supply of items mentioned in the schedule(s).
2. Tenderer/Contractor/Bidders are advised to follow the instructions provided in the tender document before submission of the bids.
3. The complete tender document with earnest money deposit and tender fee etc. must be delivered to the Chief Medical Officer Kullu District Kullu on or before last date/time of Bid Submission as mentioned above. **The bid without EMD and tender fee will be summarily rejected.**
4. The tender shall be submitted in two part, viz., technical bid and financial bid. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents.

The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.

5. Bidder should necessarily enclose a covering letter mentioning a summary of applied document with proper numbering.
6. All the duly filled/completed pages of the tender should be given serial /page number on each page and signed by the owner of the firm or his Authorized signatory. In case the tenders are signed by the Authorized signatory, a copy of the power of attorney/authorization may be enclosed along with tender. A copy of the terms & conditions shall be signed on each page and submitted with the technical bid as token of acceptance of terms & conditions. Tender with unsigned pages/incomplete/partial/part of tender if submitted will be rejected out rightly.
7. Any omission in filling the columns of Financial Bid form (Schedule of Rates) shall debar a tender from being considered. Rates should be filed up carefully by the tenderer.
8. (i) **Bid Security:** -The bidder shall pay an amount of Rs. **25,000/- (Twenty five Thousand only)** as Bid Security (EMD) along with the Technical Bid by way of demand draft/FD/TD/CD in favour of “Chief Medical Officer Kullu District Kullu” drawn on any Nationalized Bank/ Scheduled Bank and payable at Kullu and must be valid for (6) six month.. Bids received without tender fees and Earnest Money deposit (EMD) shall stand rejected and thus shall not be considered for evaluation etc. at any stage. The original EMD will be put in cover-I containing with Technical bid.
 - a) Earnest Money deposited with the Chief Medical Officer Kullu, District Kullu in connection with any other tender enquiry even if for same/similar material / Stores by the tenderer will not be considered against this tender.

(ii) EMD is required to protect the purchaser against the risk of Bidders conduct. The EMD will be forfeited if the bidder withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender or if it comes to the notice that the information/ documents furnished in its tender is incorrect or false.

9. The bid security (EMD) without interest shall be returned to the unsuccessful bidders after finalization of contract with successful bidder and on submission of written request for the same.

10. Bidders are not allowed to submit more than one bid for the same/similar tendered item else all his bids shall be cancelled thereby making him disqualified in addition to the forfeiture of the EMD.

11. The EMD shall be forfeited if successful bidder fails to provide the requisite services in stipulated time or fails to comply with any of the terms & conditions of the tender.

12. The bid shall be valid and open for acceptance by the competent authority of the Chief Medical Officer Kullu, District Kullu for a period of **one year** from the date of opening of the tenders and no request for any variation in quoted rates and / withdrawal of tender on any ground by bidders shall be entertained. The rates quoted by the bidder can be further extended till finalization of next tender. The unilateral withdraw at any stage will cause forfeiture of EMD in addition to any remedy that the purchaser may have under the law.

13. The competent authority i.e. Chief Medical Officer Kullu reserves all rights to accept or reject any/ all tender(s) without assigning any reason.

14. Tender must be submitted on the prescribed Tender Form otherwise tender will be cancelled straightway.

15. It is required by all concerned, namely the Bidders/Suppliers, as the case may be to observe highest standard of ethics during the procurement and execution of this Tender.

16. Legal Jurisdiction: -The Courts at Distt. Kullu (H.P.) alone and no other Court will have the jurisdiction to try the matter, dispute or reference between the parties arising out of this tender/supply Order/contract.

I / We hereby accept the terms and Conditions given in the tender

(Signature & Stamp of the bidder)

Note- Please sign each page of document including terms & conditions of tender.

ESSENTIAL CRITERIA

The following documents are required to be attached with Technical Bid.

Tender without the following documents will be rejected out rightly.

1. **Tender fee Rs. 1000/- in the shape of Bank Draft in the name of Chief Medical Officer, Kullu.**
2. **Earnest money of Rs. 25,000/- (Twenty five thousand) only as mentioned in 9.1(i) ibid.**
3. **Bid document/ terms conditions duly signed (each page).**
4. **Copy of PAN Number**
5. **Copy of GST Registration**
6. **Undertaking stating that no criminal/income tax/ GST/Blacklisting case is pending against the firm.**

Terms and Conditions:

1. All the documents required as per essential criteria should be enclosed in Technical bid and price quoted by firm should be enclosed in Financial Bid. The firm have to attach all the 6 documents mentioned above with technical bid failing which his bid will rejected straightway.
2. Financial bid of only those tenderer(s) shall be opened who are found qualified in technical bid.
3. Bid submitted must be unconditional. Late tender will not be accepted.
4. The bidders have to quote the rate(s) of good quality products and should be ISO certified. This office will not receive the sub-standard items.
5. The bidder have to supply the goods within 10-15 days failing which suitable action, which may include forfeiture of their security deposit and penalty @ 0.5 % per week.
6. The rate should be quoted FOR i.e. Store of RH, Kullu.
7. Excise duty and other taxes should be included in the rate. No extra taxes/duties will be paid by this office except GST.
8. No advance payment will be made. 100% payment will be released within 15 to 20 days after the receipt of material in good condition.
9. The rates offered should be valid for one year. The rates can be further extended till the finalization of next tender. The undersigned reserves the right to invite fresh tender any time without assigning any reason.
10. The tender(s) can be rejected by the undersigned without assigning any reason.

(Signature & Stamp of the bidder)

TECHNICAL BID

(Documents to be attached in the “Technical Bid”)

1	Name & Address of the firm with phone number, email, name and telephone/mobile	
2	Whether the signature on each page has been made by the bidder or not.	
3	Name, Address & designation of the authorized person (Sole proprietor/partner /Director)	
4	PAN No. (Please attach copy)	
5	GST/VAT/Service Tax Registration Number. (Please attach copy)	
6	Acceptance of terms & conditions attached (Yes/No). Please sign each page of terms and conditions as token of acceptance and submit as part of tender document with technical bid. Otherwise your tender will be rejected.	
7	Power of Attorney/authorization for signing the bid documents (Not required in case of sole-proprietorship.)	
8	Undertaking that no case is pending with the police/Income Tax/Excise department against the Proprietor/firm/partner or the Company (Agency) and firm has never been blacklisted by any organization.	
9	Details of the FD/DD/TD/CD of bid security (EMD) FD/DD/TD/CD No: and tender fee DD No. _____ dated:	

Items List

Sr. No.	Name of item	Rate per unit without GST
1	UPS 650 VA i) APC ii) Luminous iii) SU-KAM	
2	Printer 3 in 1 HP 1136	
3	Pen Drive 32 GB	
4	Pen Drive 16 GB	
5	Refill of toner 88 A and other Laser jet	
6	Antivirus (Quick Heal) 1 User 3 users	
7	Photostat paper A-4 70 GSM	
8	LAN Cable per meter	
9	HDMI Cable per meter	
10	Keyboard wired (USB)	
11	Mouse wired (USB)	
12	Keyboard wired (Wireless)	
13	Mouse Wireless	
14	D-Link Wi-fi Router	
15	Web Camera	
16	Switch 5.8 port Digisol/D-Link	
17	UPS Battery 12V, 7 AH Brand	
18	Toner Drum Change	
19	Portable Hard disk 2 TB	
20	Window installation	
21	Hard Disk 500 GB	
22	RAM 2 GB	

23	RAM 4 GB	
24	Extension Board 4 Ports	
25	Smart LED TV 75 inch Samsung	
26	Smart LED TV 75 inch LG	
27	Smart LED TV 75 inch Sony	
28	LED 20 inch	
29	HP 88 A Toner	
30	HP 79 A Toner	
31	HP118 A Toner	
32	HP 110 A Toner	
33	Brother TN 2465 Toner	
34	Brother TN 2365 Toner	
35	Brother 021 Toner	
36	Xerox Work Centre 3025 Toner	
37	Toshiba 2309 Toner	
38	HP Laserjet Printer Sleeve	
39	HP Laserjet Printer Pressure Roller	
40	HP Laserjet Printer Fuser Assembly	
41	Brother Toner 2365 Drum Unit	
42	Brother Toner 2465 Drum Unit	
43	Brother Toner 021 Drum Unit	