

No. HFW-KLU- Acctts-(Tender)-23-  
Health & Family Welfare Deptt.  
Kullu Distt Kullu (HP).

### NOTICE INVITING TENDER

Sealed tenders are hereby invited from the eligible bidders to print IEC materials under various National Programmes. Interested parties/ firms can download the detailed tender document from the official website of hospital i.e. [www.kulluhospital.com](http://www.kulluhospital.com). The interested bidders have to deposit the tender fee Rs.1000/- with technical bid failing which tender will be rejected. The last dated for the submission of tender document is 31.05.2025 upto 1:00 PM. All subsequent corrigendum, modification and clarification in respect of this tender will be published only on aforesaid website only. The bidders are advised to visit the aforesaid website regularly. The Chief Medical Officer, Kullu reserves the right to reject any or all the tender offers without assigning any reason.

Endst.No.as above  
Copy to:-

7423-24

Chief Medical Officer,  
Kullu, Distt.Kullu (HP)

Dated:- 13/5/25

1. The Assistant, dealing with website of Regional Hospital Kullu for information and directed to upload the NIT on online portal of RH Kullu for wide publicity.
2. Notice board of Regional Hospital Kullu for wide publicity.

Chief Medical Officer,  
Kullu, Distt.Kullu (HP)

### Key Dates and Tender Fee/ EMD

1.	Cost of tender form	Rs.1000/- (Rs.One Thousand only)
2.	Earnest Money deposit	Rs.20000/- (Rs.Twenty Thousand only)
3.	Last date of uploading corrigendum/ Supplementary list (if any) on website	31.05.2025 Upto 12:00PM
4.	Last date and time for submission of tender	31.05.2025 upto 1:00 PM
5.	Date of opening of tender	31.05.2025 at 3:00 PM

*Handwritten signature*

## General Instructions

1. Sealed tenders in Two Bids (Technical & Financial) basis are invited by the Chief Medical Officer, Kullu District Kullu for the interested bidders for the supply of items mentioned in the schedule(s).
2. Tenderer/ Contractor/ Bidders are advised to follow the instructions provided in the tender document before submission of the bids.
3. The complete tender document with earnest money deposit and tender fee etc. must be delivered to the Chief Medical Officer, Kullu District Kullu on or before last date/ time of Bid submission as mentioned above. The bid without EMD and tender fee will be summarily rejected.
4. The tender shall be submitted in two part, viz. technical bid and financial bid. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents.

**The offers submitted by telegram/ Fax/ Email shall not be considered. No correspondence will be entertained in this matter.**

5. Bidder should necessarily enclose a covering letter mentioning a summary of applied document with proper numbering.
6. All the duly filled/ completed pages of the tender should be given serial/ page number on each page and signed by the owner of the firm or his authorized signatory. In case the tenders are signed by the Authorized signatory, a copy of power of attorney/ authorization may be enclosed alongwith tender. A copy of the terms and conditions shall be signed on each page and submitted with the technical bid as token of acceptance of terms and conditions. Tender with unsigned pages/ incomplete/ partial/ part of tender if submitted will be rejected out rightly.
7. Any omission in filling the columns of Financial bid form (Schedule of Rates) shall debar a tender from being considered. Rates should be filled up carefully by the tenderer.
8. **(i) Bid Security:-** The bidders shall pay an amount of **Rs.20,000- (Rs.Twenty Thousand only)** as bid security (EMD) alongwith the technical bid by way of demand draft/ FDR/ TD/ CD in favour of "The Chief Medical Officer, Kullu" drawn on any nationalized Bank/ Scheduled Bank and payable at Kullu and must be valid for one year. Bids received without tender fees and Earnest Money deposit (EMD) shall stand rejected and thus shall not be considered for evaluation etc. at any stage. The original EMD will be put in cover-I containing with Technical Bid.  
a) Earnest Money deposited with the Chief Medical Officer, Kullu, Distt. Kullu in connection with any other tender enquiry even if for same/ similar material/ stores by the tenderer will not be considered against this tender.



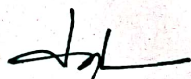


- (ii) **EMD** is required to protect the purchaser against the risk of bidders conduct. The EMD will forfeited if the bidder withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender or if it comes to the notice that the information/ documents furnished in its tender is incorrect or false.
9. The bid security (EMD) of the unsuccessful bidders will be returned after finalization of contract with successful bidder and on submission of written request for the same.
  10. Bidders are not allowed to submit more than one bid for the same/ similar tendered item else all his bids shall be cancelled thereby making him disqualified in addition to the forfeiture of the EMD.
  11. The EMD shall be forfeited if successful bidder fails to provide the requisite services in stipulated time or fails to comply with any of the terms & conditions of the tender.
  12. The bid shall be valid and opened for acceptance by the competent authority the Chief Medical Officer, Kullu Distt. Kullu for a period of one year from the date of opening of the tenders and no request for any variation in quoted rates and withdrawal of the tender on any ground by bidders shall be entertained. The rates quoted by the bidder can be further extended till finalization of next tender. The unilateral withdraw at any stage will cause forfeiture of EMD in addition to any remedy that the purchaser may have under the law.
  13. The competent authority i.e. The Chief Medical Officer, Kullu reserves all right to accept or reject any/ all tenders without assigning any reason.
  14. Tender must be submitted on the prescribed tender form otherwise tender will be cancelled straightway.
  15. It is required by all concerned, namely the bidders/ suppliers as the case may be to observe highest standard of ethics during the procurement and execution of this tender.
  16. Legal Jurisdiction: - The Courts at Distt. Kullu (HP) alone and no other court will have the jurisdiction try the matter, dispute or reference between the parties arising out of this tender/ Supply order/ contract.

I/We hereby accept the terms and conditions given in the tender.

(Signature & Stamp of bidder)

**Note- Please sign each page of document including terms and conditions of the tender.**



## ESSENTIAL CRITERIA

**The following documents are required to be attached with Technical Bid.**

**Tender without following documents will be rejected out rightly**

1. Tender Fee Rs.1000- in the shape of BD/FD/ in the name of the Chief Medical Officer, Kullu.
2. Earnest Money of Rs.20, 000- as mentioned in Sr.No.9 (Technical Bid)
3. Bid document/ terms & conditions duly signed (Each page)
4. Copy of PAN Number
5. Copy of GST Registration
6. Undertaking stating that no criminal/ income tax/ GST/ blacklisting case is pending against the firm.

### **Terms and condition:-**

1. All the documents required as per essential criteria should be enclosed in Technical Bid and price quoted by firm should be in Financial Bid. The firm have to attach all the documents mentioned above with technical bid failing which his bid will rejected straightway.
2. Financial bid of only those tenderers shall be opened who are found qualified in technical bid.
3. Bid submitted must be unconditional. Tender submitted after due date and time will not be considered.
4. The rate should be quoted FOR i.e. various sections of CMO Kullu informed by the tender inviting authority.
5. The Rates should be inclusive of all taxes.
6. No advance payment will be made. 100 % payment will be released after satisfactory completion of services.
7. The rates offered should be valid for one year from the date of award of work. The rates can be further extended till the finalization of next tender. The undersigned reserves the right to invite fresh tender any time without assigning any reason.
8. The tenders can be rejected by the undersigned without assigning any reason.
9. The successful bidder will be informed through supply order to provide the IEC material and he is bound to provide the same as required otherwise bid security will be forfeited and action will be taken accordingly.
10. The Tenderer is required to ensure that the material used in printing should be of good quality.
11. Bid can be cancelled at any time, if committee found that the services provided are not upto the mark or received any complaint against the service provider/ successful bidder.

**(Signature & Stamp of the Bidder)**





## TECHNICAL BID

(Documents to be attached in the "Technical Bid")

1.	Name & Address of the firm with Phone Number, email etc.	
2.	Whether the signature on each page has been made by the bidder or not	
3.	Name, Address & Designation of the Authorized person (Sole Proprietor/ Partner/ Director)	
4.	PAN No. (Please attach Copy)	
5.	GST/ Service tax Registration Number (Please attach copy)	
6.	Acceptance of terms & conditions attached (Yes/ No) Please sign each page of terms and conditions as token of acceptance and submit as part of tender document with technical bid. Otherwise your tender will be rejected.	
7.	Power of attorney/ authorization for signing the bid documents (Not required in case of sole-proprietorship)	
8.	Undertaking that no case is pending with the police/ Income Tax/ Excise department against the proprietor/ firm/ partner or the company (Agency) and firm has never been blacklisted by any organization.	
9.	Details of the FDR/DD/TD/CD of bid security (EMD) FDR No. _____ Dated _____ Tender Fee DD NO. _____ dated _____	

Signature of the Bidder



## FINANCIAL BID

### Item List

Sr. No.	Name of item with specification	Unit	Rate inclusive of GST.
1.	IEC Material A3 Size Art Card Sheet Colour Printing	Per 1000	
2.	IEC Material Size 18" X 24" Art Card Sheet Colour Printing	Per 1000	
3.	IEC Material Black & White Pamphlet on Colored paper Size 9" X 11"	Per 1000	
4.	IEC Material Multi Color Poster/ Pamphlets Paper Size 9"X11"on art Paper	Per 1000	
5.	IEC Material Size 20" X30" Art Card Sheet Colored (300gsm) Calendar Size.	Per 1000	
6.	IEC Material Size 20" X30" Multicolored (170 gsm) Calendar Size.	Per 1000	
7.	Multi-Colour Folder Size 9" X11" in glossy Sheet (Three fold)	Per 1000	
8.	Sun Board Vinylal Size Per sq. ft.	Each	
9.	Flex Board with Iron frame per sq. ft.	Each	
10.	Flex Banner printing per sq. ft. (Normal) with Eyelet	Each	
11.	Flex Banner printing per sq. ft. (Block out) With Eyelet	Each	
12.	Standeers 6feet including Printing	Per Piece	
13.	Treatment Cards (RNTCP) Size- A4 (300 GSM)	Each	
14.	Identity Card (Both Side) Size-A5 (300 GSM)	Each	
15.	Printing Single Pad of 100 Pages (Size-A4) B&W	Each Pad	
16.	Printing Both Side Pad of 100 Pages (Size-a4) B&W	Each Pad	
17.	Printing Single Side pad of 100 Pages (Legal Size) B&W	Each Pad	
18.	Printing Both Side Pad of 100 Pages (Legal Size) B&W	Each Pad	
19.	STLS Check List (Size-A4)	Each	
20.	Register 13X8.5 Inch (100 Pages) B&W (Format will be as per buyer requirement)	Each	
21.	Register 13X8.5 Inch (200 Pages) B&W (Format will be as per buyer requirement)	Each	
22.	Register 13X8.5 Inch (500 Pages) B&W (Format will be as per buyer requirement)	Each	
23.	Register 13X17 Inch (100 Pages) B&W (Format will be as per buyer requirement)	Each	
24.	Register 13X17 Inch (200 Pages) B&W (Format will be as per buyer requirement)	Each	
25.	DOTS Plus Treatment Cards (Size A3 & 300 GSM)	Each	







26.	DOTS Plus Identity Cards (Size A5 & 300 GSM)	Each	
27.	DRTB Patient Booklet (Size A5 & 150 GSM)	Each	
28.	Printing of B&W Modules with Spiral Binding (25 pages Both Sides)	Each	
29.	Printing of B&W Modules with Spiral Binding (50 pages Both Sides)	Each	
30.	Printing of B&W Modules with Spiral Binding (100 pages Both Sides)	Each	
31.	Printing of B&W Modules with Spiral Binding (150 pages Both Sides)	Each	
32.	Printing of B&W Modules with Spiral Binding (200 pages Both Sides)	Each	
33.	Flex Printing without Frame (per Sq.foot)	Each	
34.	Flex Printing with Frame (per Sq.foot)	Each	
35.	Board With Lights Per Sq.Ft.	Each	
36.	Canopy (6x6) 1 frame	Each	
37.	Mini Coloured Post Card Printing	Each	
38.	Mini Coloured Glossy Certificate 8.5X11	Each	
39.	Multi Coloured Folder 9x11 Glossy Sheet	Each	
40.	Triplicate Form (50 Page) Size A4	Each Pad	
41.	A4 Printing Format Single (Black & White)	Per page	
42.	A4 Printing Format Both Side (Black & white)	Per page	
43.	A4 Printing (Laminated) (Black & White)	Per page	
44.	Folder 6"x8"	Per 1000	
45.	Coloured Poster 12"x18" (Normal Paper)	Per 1000	
46.	Coloured Poster 12"x18" (Heavy Paper)	Per 1000	

**Signature of the Bidder**

