

Office of
the Medical Superintendent,
Regional Hospital, Kullu District Kullu, Himachal Pradesh
Phone No. : 0 1 9 0 2 - 2 2 2 3 5 0,
E-mail : r k s k u l l u h p @ g m a i l . c o m

EXPRESSION OF INTEREST

Expression of interest (EOI) is hereby invited from the desirous and Bonafide Himachali trained Pharmacists duly registered with the Pharmacy Council of Himachal Pradesh, below the age of **40 years** with minimum **5 year** working experience in a pharmacy/ any Govt. Hospital in order to outsource the manpower to run and manage Jan Aushadhi Generic Drug Store in the premises of **Regional Hospital Kullu on total monthly sale percentage commission basis for a period of three years**. The detailed terms and conditions in this regard can be had from the office of the undersigned on any working day between **10:00 AM to 5:00 PM** on payment of Rs. 500/- (Rs. Five Hundred Only) in the shape of Demand Draft in the name of Member Secretary RKS RH Kullu. Duly filled forms should reach in the office of undersigned **on before 14.07.2025 up to 11:00 AM** in a sealed envelope clearly labelled **"EOI for outsourcing Jan Aushadhi Store"** and the same will be opened on the same day at 11:30 AM. The complete bidding documents, fee details and key dates can be viewed/ downloaded from web sites www.kulluhospital.com.


Medical Superintendent,
Regional Hospital Kullu

6. Procurement of Generic Drugs will be carried out by Medical Superintendent-cum-Member Secretary, RKS.
7. He/She will be answerable to Medical Superintendent-cum-Member Secretary, RKS for day to day work activities and he/she shall ensure to deposit the sale amount in the bank account of the concerned RKS under proper receipt by 4:00 PM daily.
8. Pharmacist should be having good knowledge of computer as he has to maintain records of medicines.
9. The Jan Aushadhi shall remain open 24x7.
10. The day to day demand of medicine in the Jan Aushadhi Shop the same may be sent to The Senior Medical Superintendent-cum-Member Secretary, RKS through Pharmacist Incharge Jan Aushadhi Shop, so that the same could be procured and supplied to the Jan Aushadhi Shop and no medicine will be purchased by the Jan Aushadhi Shop tenderer at his own level.
11. Initially this contract will be for Three Years and can be extended on the basis of performance.

Submission details (Documents)

Those interested are requested to submit their EOI on application form by submitting the following information/documents, in line with the above mentioned Eligibility Criteria.

- i. The following documents are required to be attached with the profile application.
 - Experience certificate
 - Valid Pharmacy Registration up to date
 - Bonafide Himachali Certificate.
 - Age proof.
 - Certificate of Good performance from the Authorities/ Agencies with whom previously worked, if any
 - Adhar Card.
 - Pan Card.
- ii. Declaration as per format below for claiming % of the total sale as commission on monthly basis.
- iii. The bidder/tenderer should quote percentage in the following manners:-

Description	Rate of % up to two decimal points only. The both numbers after decimal points should not be Zero .
Providing service at Jan Aushadhi Generic Medicines Shop, RH Kullu.	

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EXPRESSION OF INTEREST

Expression of interest is invited by Medical Superintendent, Member-Secretary, RKS **Regional Hospital Kullu** (H.P.) to outsource manpower to run and manage Jan Aushadhi Generic Drug Stores at **Regional Hospital Kullu** through trained and registered Pharmacist for a period of three years on sale percentage commission basis. The EOI accompanying document along-with EMD amounting to Rs. 5000/- (Rs. Five thousand only) in the shape of Demand Draft in favour of Medical Superintendent-cum-Member Secretary, RKS, **Regional Hospital Kullu** should reach in the office of undersigned. The selected pharmacist shall have to furnish a bank guarantee of Rs. 1.00 Lacs (Rs. One Lacs only) duly pledged in the name of Medical Superintendent -cum-Member Secretary Rogi Kalyan Samiti, **Regional Hospital Kullu**. The undersigned reserves all the right to reject any or all the Expression of Interests without assigning any reason.

Interested candidates must fulfill the following eligibility criteria.

Eligibility Criteria

1. The Pharmacist must be registered with the Pharmacy Council of HP.
2. Experience of minimum 05 years in pharmacy/any Govt. hospitals.
3. He/She should be a Bonafide Himachali.
4. He/She should have a certificate of good performance from the Authorities/Agencies with whom worked immediately previous to this, If any.
5. He/She will ensure to dispense Generic Drugs at Jan Aushadhi Store in the defined /earmarked premises of Hospital and have to keep a proper record.

6. Procurement of Generic Drugs will be carried out by Medical Superintendent-cum-Member Secretary, RKS.
7. He/She will be answerable to Medical Superintendent-cum-Member Secretary, RKS for day to day work activities and he/she shall ensure to deposit the sale amount in the bank account of the concerned RKS under proper receipt by 4:00 PM daily.
8. Pharmacist should be having good knowledge of computer as he has to maintain records of medicines.
9. The Jan Aushadhi shall remain open 24x7.
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- iv. Percentage in words _____ in percentage _____
The tenderer /bidder quoting "**NIL**" consideration **will be rejected.**
- v. In case of financial bid of more than one firms/agencies/person are tie, than L-1 will be finalized through negotiation.

Selection Criteria

1. The EOI does not entail any commitment on the part of RKS either financial or otherwise.
2. RKS reserves the right to accept or reject any or all EOI without assigning any reason therefore or without incurring any obligation to inform the affected applicants as per **Annexure-A.**
3. The EOI should be physically received in this office by interested candidate by on or before the closing date as stipulated.
4. No plea made over phone/fax/e-mail that pharmacist is in transit and be accepted due to postal delay etc. shall be entertained.
5. The EOI and accompanying documents must reach up to 14.7.2025 At 11:00 AM in the office of MS in a sealed envelope clearly indicating "EOI for the post of Pharmacist" to the addressee below.
6. The successful bidder shall have to execute the agreement with the Medical Superintendent-cum-Member Secretary within 10 days, from the award of work on judicial paper of Rs. 20.
7. The bidder shall have to sign the every page of term & condition as "read & accepted".
8. Prebid meeting will be held on 01.07.2025 at 11:00 AM.

Medical  Superintendent, Member
Secretary, RKS, Regional Hospital
Kullu District Kullu.

Role of RKS

1. The Rogi Kalyan Samiti shall provide space and infrastructure facility for running Jan Aushadhi Generic Drug Store in the premises of RH Kullu to the Pharmacist.
2. The list of Generic drugs to be procured by RKS shall be provided by Member-Secretary, RKS.
3. The procurement shall be based on the requirement made by the central pharmacy.
4. RKS will follow the rules / guidelines framed by BPPI from time to time.
5. The supplies will be made by the concerned BPPI as per identified medicine list and price to the retail outlet i.e. Jan Aushadhi Shop RH Kullu which is the location of the Jan Aushadhi Drugs Outlet provided by the concerned RKS.
6. Procurement of Generic Drugs & any type of correspondence with the BPPI will be done by the Medical Superintendent-cum-Member Secretary, RKS.
7. The Medical Superintendent-cum-Member Secretary, RKS will reserve the right to terminate the contract in the public interest after giving one month notice.

Role of Pharmacist

1. He/ She will ensure to dispense Generic Drugs only and to maintain proper record. The vender is not authorized to sale **branded/ethical** medicines, failing which the appropriate action will be initiated against him/her.
2. He/She will be answerable to RKS for day to day sale and shall ensure to deposit sale amount in the bank account of the concerned RKS under proper receipt by 4:00 PM daily.
3. He/She shall keep the premises of Jan Aushadhi Drug Stores neat and clean.
4. The contract will be assigned for three years.
5. Pharmacist will have to abide by all the rules / guidelines / directions issued by BPPI, State Govt. and Governing body of the RKS.
6. Selected candidate will have to be deposited Bank Guarantee of Rs. 1.00 Lacs in the shape of bank draft in favor of Member Secretary RKS, RH Kullu.

7. At the end of the month pharmacist shall have to submit the complete stock position and medicine sale to the Medical Superintendent.
8. The pharmacist will have to keep the Jan Aushadhi shop open 24x7.
9. The selected candidate shall not sublet the work to another person.
10. He shall have to submit the requirement of medicine to the office well before the exhaustion of stock
11. If the selected Pharmacist want to leave the work, then he have to give three month notice prior to the leaving of work or till the finalization of selection of pharmacist which ever in earlier.

Note:-

- A) The terms and conditions are suggestive and not exhaustive.
- B) The RKS is at liberty to add or delete any condition as per the requirement.

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APPLICANT PROFILE/DETAIL

1. Name of the Applicant :
2. Father/Husband Name :
3. Permanent Home Address:

5. Mobile No.
6. E-mail ID.
7. Registration No.
8. Registration valid up.
9. PAN Number.
10. Adhar Number.

11.
 - i) EMD Number _____
 - ii) DD No.& Date _____
 - iii) Bank Name _____

Certified that the particulars given above are true to the best of my knowledge and belief and nothing has been concealed or wrongly stated. In case, at any stage any fact turns out to be wrongly stated or concealed by me, I will be liable for legal action apart from penalty imposed on me.

I further undertake that shall abide by the all the terms and conditions of RKS RH Kullu to manage and run Jan Aushadhi Drug Stores at premises RH Kullu and I further declare that I will claim% of total sale at Jan Aushadhi Store outlet on monthly basis.

Date:-
Place:-

Signature of Applicant

Annexure-A

In case of disobeyance/defaulters

The action taken against the pharmacist will be as follows:-

- 1st instance warning notice.
- 2nd instance penalty @ 10 % of monthly commission earned.
- 3rd instance penalty @ 50%. of monthly commission earned.
- 4th instance forfeiture of contract agreement and bank guarantee.