

Office of
the Medical Superintendent,
Regional Hospital, Kullu District Kullu, Himachal Pradesh
Phone No. : 01902-222350,
E-mail : rkskulluhp@gmail.com

NOTICE INVITING LIMITED TENDER (NIT)

Tender Reference Number: HFW/KLU/NIT/Gen/2025/- 8546-48 Dated: 09-12-25

Sealed tenders are invited from registered Firms, Proprietorship firm(s)/ Partnership firm(s) / Company/ Corporation/Cooperative Society or any legal entity for **servicing of Air Conditioners installed at RH Kullu**. Prescribed tender form can be downloaded from website www.kulluhospital.com on or before last date and time for submission of tender. The Last date and time for submission & uploading of filled in tender documents is **22.12.2025 up to 11:00 AM**. The Tender will be opened on **22.12.2025 at 11.30 AM**. Duly completed tender form along with Cost of Tender Document (₹500/-), Earnest Money Deposit of ₹ 10,000/-(Rupees ten Thousand only) in the form of Fixed Deposit Receipt (FDR) pledged in favour of Medical Superintendent, Regional Hospital Kullu issued by any of the Scheduled Bank.

All subsequent corrigendum, modifications and clarifications in respect of this tender will be published only on aforesaid websites only. The bidders are advised to visit the aforesaid website regularly. The undersigned reserves the right to reject any or all the tender offers without assigning any reason at any stage.

Medical Superintendent,
Regional Hospital
Kullu District Kullu

Copy to :-

1. The Chief Pharmacy Officer, Regional Hospital, Kullu for information and necessary action.
2. Website Manager for uploading the advertisement in official website of RH Kullu.
3. Notice Board of CMO and RH Kullu.

OFFICE OF THE MEDICAL SUPERINTENDENT, REGIONAL HOSPITAL KULLU DISTRICT KULLU

Tender Reference Number:-HFW/KLU/NIT/Gen/2025/-

Dated:

TENDERING SCHEDULE:-

Date & time for Pre-bid meeting :	15.12.2025, 11:00 AM
Place of Pre-Bid Meeting :	MS office RH Kullu
Last date and time for submission /uploading of e-tender along with cost of tender document, Earnest Money Deposit :	22.12.2025 up to 11:00 AM
Date & Time for opening of Eligibility Bid :	22.12.2025 at 11:30 AM
Cost of the tender document :	Rs 500/-(Demand Draft {Non Refundable}) In favour of Tender inviting Authority
Earnest Money Deposit (EMD) :	Rs.10,000 in the shape of Demand Draft or Fixed Deposit Receipt (FDR) duly pledged in favor of (Medical Superintendent, RH Kullu Distt. Kullu H.P.).

If the date fixed for the opening of tender is declared a holiday, the tender shall be opened on the next working day at the same time as fixed for the original date for this purpose.

A. INSTRUCTIONS FOR SUBMISSION OF COST OF TENDER DOCUMENT AND EARNEST MONEY DEPOSIT

1. The tender document and other instructions can be downloaded or viewed from the portal www.kulluhospital.com.
2. Cost of tender document (non-refundable) of Rs. 500/- , be deposited in the shape of demand draft issued by any of the scheduled Bank and Earnest money deposit of Rs. 10,000/- be deposited in the form of fixed deposit Receipt (FDR) pledged in favour of (MS RH Kullu Distt. Kullu H.P. minimum for a period of six months).
3. In case of deposit through DD/FDR the same should be dropped in the tender box kept in the office of (MS RH Kullu Distt. Kullu H.P.). The envelope should be superscripted "**servicing of Air Conditioners installed at RH Kullu**". The name of the bidder, complete postal address and Mobile No. must be mentioned on the left hand side corner of the envelope.
4. Limited tender should be sent through registered post/by hand/speed post only to the "Medical Superintendent, Regional Hospital Kullu HP PIN 175101.
5. The tenders in a sealed cover shall comprise two separate envelopes. Each envelop shall contain separately the TECHNICAL BID and the FINANCIAL BID. .
6. The envelopes shall be marked as "TECHNICAL BID" AND "FINANCIAL BID" in bold and legible letters to avoid any confusion.

B General Instructions

- a) Tenders not confirming to the essential requirements, as per check list will be rejected and no correspondence thereof shall be entertained whatsoever.
- b) Price bid of only those bidders shall be opened who are found eligible at the pre-qualification stage.
- c) The period of contract will be a period of one year from the date of award of work. No further extension will be granted after completion of contract period.
- d) Bids submitted must be unconditional and no communication will be made till the finalization. Late and delayed tenders will not be accepted.
- e) MS RH Kullu Distt. Kullu H.P. reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

The fee/cost of the Tender form is non-refundable under any circumstances.

C Eligibility Criteria for Participation in the Tender :-

- a) The Service Provider/Contractor/bidder should be registered Firm, Proprietorship firm(s)/Partnership firm(s)/Company/Corporation/Cooperative Society or any legal entity.
- b) The Service Provider/Contractor/bidder must have Goods and Service Tax (GST) registration Copy of the registration certificate must be uploaded.
- c) Copy of PAN No.
- d) The Service Provider/Contractor shall upload a certificate that the Service Provider/Contractor (bidder) is not black listed/conducted/debarred from anywhere on his letter head. Hiding any such information and furnishing false declaration, shall lead to disqualification of bidder during the process of tender.

D Other terms & conditions

1. Tenders not confirming to the essential requirements, will be rejected and no correspondence thereof shall be entertained whatsoever.
2. In case the Service Provider/Contractor is an Association, consortium or joint venture, the Service Provider/Contractor shall upload a power of attorney authorizing the signatory of the tender to sign /execute the Service Provider/Contractor for each member of the partnership, consortium or joint venture.
3. Price bid of only those Service Provider/Contractor shall be opened who are found qualified in Pre-qualification/ Eligibility Bid. Time & Date for opening of Price Bid shall be fixed and intimated only to the qualifying Service Providers/Contractors.
4. The tender document should be signed by the Service Provider/Contractor himself/or by an authorized signatory.
5. Every paper of the tender document should be signed by the Service Provider/Contractor with seal of Agency/ Firm before uploading and it will be treated as agreement in respect of successful bidder after award of work.
6. The envelope containing Cost of tender document, Earnest Money Deposit, and all the required documents for technical evaluation should be superscripted "servicing of Air Conditioners" and addressed to Medical Superintendent Regional Hospital, Kullu District Kullu HP. The name of the bidder, complete postal address, and Mobile No. must be mentioned on the left hand side corner of the envelope.

7. a) EMD must be deposited in the shape of Demand Draft in favour of Tender inviting Authority or Fixed Deposit Receipt (FDR) (Minimum for a period of Six Months duly pledged in favour of **MS RH Kullu Distt. Kullu H.P.** No other mode of payment is acceptable. EMD will not carry any interest.
 - b) The Proof of payment must be attached in the Technical Bid.
 - c) EMD in case of unsuccessful Service Provider/Contractor will be refunded to them within 30 days of award of the contract to the successful Service Provider/Contractor without any interest.
 - d) EMD will be forfeited in the event of the Service Provider/Contractor withdrawing or modifying his bid after opening of the tenders and till completion of the tender process i.e. till award of the contract or in the event of the Service Provider/Contractor who has been awarded the contract declining to honour the same.
 - e) In case the EMD or proof of remittance of the EMD is not found submitted in the Technical Bid envelope or the EMD has not been submitted in the mode specified, the tender shall be liable to be rejected.
 - f) Conditional tender will not be entertained.
 - g) Bidders has to provide the samples for above procurement for technical evaluation.
 - h) Supply not confirming to the approved sample will be rejected and returned to the firm at their risk and costs.
8. The Tender Inviting Authority will deduct Income Tax at source under section 194-C of the Income Tax Act, 1961 from the Service Provider/Contractor as applicable.

9. **Performance Security:-**

The successful Contractor shall deposit Performance Security @5% of total bid value in the form of FDR/bank Guarantee from Scheduled bank in favour of **MS RH Kullu** for the due performance of the contract. In the event of any breach / violation or contravention of any terms and conditions contained herein by the Service Provider/Contractor, the said security deposit **shall be forfeited by** the Tender Inviting Authority. Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations. No interest shall be paid by the Tender Inviting Authority on earnest money or security deposits.

The security deposit will be returned to the Service provider/contractor when due after Satisfactory performance of the services of the contract and on completion of all obligations by the Service provider/Contractor under the terms of the contract and on submission of a "No Due Certificate.

10. The Tender Inviting Authority **MS RH Kullu Distt. Kullu H.P.** reserves the right to cancel/ reject full or any part of the tender which Service Provider/Contractor do not fulfil the conditions stipulated in the matter.
11. Service Provider/Contractor submitting a tender would be presumed to have considered and accepted all the terms and conditions. No inquiry, verbal or written, shall be entertained in respect of acceptance rejection of the tender.
12. Any Act on the part of the Service Provider/Contractor to influence anybody in the Department is liable to rejection of his tender.
13. The Service Provider/Contractor shall provide a non-judicial stamp paper of Rs. 100/- for preparing a Rate Contract Agreement.
14. That the tenders not conforming to the requirements will be rejected and no Correspondence thereof shall be entertained whatsoever.
15. In case of any dispute or difference, the award of the Arbitrator i.e. Principal Secretary (Health); Govt of Himachal Pradesh or any of his authorized representative will be final and binding on the parties to the contract and the courts of Local Area in the state of Himachal Pradesh shall only have the exclusive jurisdiction in the dispute. The arbitration proceeding shall be governed by Arbitration Act 1986.
16. Bid validity will be for a period of 90 days from the opening of the bid. Prior to the expiry of the original bid validity period, the tendering authority may, as its discretion, request bidders to extend the bid validity period, for a specified period.
17. **Scope of work:**

1. Scope of Work:

- General servicing of Window/Split ACs.
- Cleaning of filters, coils, blower, and drainage system.
- Checking of gas leakage and refilling (if required).
- Checking of electrical connections and overall functioning.

2. Eligibility Criteria:

- The firm must have experience in AC repair/maintenance.
- GST registration and PAN details must be attached.

- o The firm must be able to provide service on call as and when required.

18. Delivery:

1. FOR shall be MS RH Kullu.

19 Termination of contract:-

1. Contract shall remain valid for one year from the date of award of work.
2. Violation of any of the conditions of tender document or supply order or contract agreement to be executed shall entail cancellation of tender/contract and initiate legal action against the bidder including the blacklisting the firm.

Regional Hospital Kullu

(TECHNIACL BID)
(To be filled by the Tenderer)

From:

To:

The Medical Superintendent
Regional Hospital,
Kullu, District Kullu HP.

Subject:-

Submission of technical bid for **servicing of Air Conditioners installed at RH Kullu.**

Sir,

Reference :- Tender Notice No. _____ Dated _____

I/ we am/ are furnishing the following documents/ particulars with reference to above mentioned NIT as under for technical evaluation:-

- A). Details of Firm/ individual with full details
of address for correspondence:
Name of the Firm/ individual _____
- B) Telephone/ Mobile No.- _____ Office _____
Residence _____
E-mail _____
- a) Letter of authorization, in case representative is sent to participate in the tender opening process.
b) Bank draft for "**Cost of Tender**" payable at Kullu HP drawn in favour MS RH Kullu Kullu District Kullu, HP.
c) **Bid Security** in the shape of **Fixed Deposit Receipt only**, duly pledged in favour of MS RH Kullu District Kullu, HP.
d) Copy of valid Registration under GST Act.
e) Copy of valid PAN Number.
f) Tender document duly signed (each page) by the tenderer.
g) An undertaking to the effect that firm/company has not been blacklisted as stated above.

Name, Address and Signature
of the Tenderer/Agency

“For technical bid”

“DECLARATION”

“I / we hereby declare that I / we have carefully gone through the terms and conditions of Bid invited vide Tender Notice No. _____ in detail and agreed to the rates submitted by me / us in the Rate Sheet and I / we agreed in full” :-

1) Signature of the party : _____

(Full Name in block letters)

Capacity in which offer is signed : _____

(Rubber stamp is required)

2) Full Address _____

Telephone Number (O) :

(R) :

Signature of the bidder

Or the Authorized signatory & Seal.

“For technical bid”

PARTICULARS OF BID SECURITY (EMD)

FDR No. _____ dated _____ for Rs. _____
Bank _____ Branch.

Signature of the bidder
Or the Authorized signatory & Seal.

PARTICULARS OF Tender cost

Demand Draft No. _____ dated _____ for Rs. _____
Bank _____ Branch.

Signature of the bidder
Or the Authorized signatory & Seal.



Agreement

Title of the tender :- "Servicing of ACs at RH Kullu"

Tender ID No.:- **Tender Reference No.:-**

Date of tender opening :

This contract is to last fromto but in the event of any breach of the agreement at any time on the part of the Contractor, the contract may be terminated summarily by the Medical Superintendent, Regional Hospital, Kullu, HP, without compensation to the Supplier.

Any change in the constitution of the firm shall be notified forthwith by the contractor/ supplier in writing to the authority sanctioning the contract and such change shall not relieve any former partner of the firm from any liability under the contract.

No new partner/partners shall be accepted in to the firm by the Contractor in respect of this contract unless he/ they agree to abide by all its terms, conditions and deposit with the officer sanctioning the contract a written agreement to this effect.

The contractor's receipt of acknowledge or that of any partners subsequently accepted as above shall bind all of them and will be sufficient discharge for any of the purposes of the contract.

2. The Contractor/ supplier will supply nothing but genuine services described in Tender document & NIT as per indent/ requirement of the Department. **No guarantee can be given as to the quantity which will be ordered during this period.** The Medical Superintendent, Regional Hospital, Kullu, HP reserves to himself the right to obtain contracted items of stores when available from any Government source/ approved source without any pre-judice to this contract. He further reserves the right to negotiate any of the tenderers and award parallel rate contract to any or all of the participating tenderers.

3. The services to be supplied under this contract will be of the quality equal and answerable in every respect to the specifications given in the list accompanying with the tender and approved by the Medical Superintendent, Regional Hospital, Kullu, HP. The Supplier/ tenderer shall be responsible for all complaints as regard the quality. In case of any dispute regarding quality of articles, the decision of the Medical Superintendent, Regional Hospital, Kullu, HP, will be final and binding on the contractor. It will be open to the Medical Superintendent, Regional Hospital, Kullu, HP, or indenting officer to send samples to any laboratory for testing and the cost there of will be borne by the tenderer/contractor.

4. The MS RH Kullu District Kullu, HP, may, by notice in writing call upon the contractor/supplier to supply additional items to serve as sample, and upon receiving such notice in writing the contractor shall at his own cost be bound to supply the additional samples, such additional samples being in all respects of the same quality as the sample first supplied.

5. The supplier/ tenderer will be responsible for damage or loss in transit and replace goods broken or lost or damaged within 10 days from the date of notice thereof.

6. The conditions as to time for performance whether laid down herein or in any indent shall be always regarded as the essence of the contract.

8. The MS RH Kullu, HP, or any authorized officer of the Department or indenting officer shall have the power to inspect the stores before, during or after manufacture, collection, dispatch, transit or arrival and to reject the same or any part or portion after written approval of MS RH Kullu HP, if he or they are not satisfied that the same is equal or according to the samples submitted by the contractor. The contractor shall not charge or be paid for supplies rejected as above and such supplies shall be removed by the contractor at once and at his own expense. He shall neither claim nor be entitled to payment for any damage that rejected supplies may suffer from any harm whatsoever incidental to a full and proper examination and test of such supplies. Government shall be under no liability whatever for rejected supplies and the same will be at the contractor's risk. Rejected supplies shall be removed by the contractors within 10 days after notice has been issued to him of such rejection and failing such removal rejected goods will be at contractors' risk and Government may charge the rent for the space occupied by such rejected goods.

16. No payment will be made in advance for any supplies under this contract.

16(i) Payment will be made after the satisfactory report. In case of adverse laboratory report, supplier has to replace the supply in question immediately. No. correspondence in this regard will be entertained.

17. The contractor/supplier shall not: -

- i) Assign or sublet the contract without written approval of the officer sanctioning the contract.
- ii) Disclose details of the conditions governing this to unauthorized person.
- iii) In the event of the contractor/supplier failing duly and properly to fulfill or committing breach of any of the terms and conditions of this contract or repeatedly supplying goods liable to rejections hereunder or failing, declining, neglecting or delaying to comply with any demand or requisition or otherwise not executing the same in accordance with the terms of this contract or if any contractor or his agent or servants being guilty of fraud in respect of this contract or any other contract entered into by the contractor or any of his partners or representatives thereof with the Government directing, giving, promising or offering any bribes, gratuity, gift, loan, perquisite, reward or advantages pecuniary or otherwise to any person in the employment of Government if any of his partners become insolvent or apply for any relief as insolvent debtor or commence any insolvency proceeding or make any compositions with his/ their creditors or attempts to do so then without prejudice to Government's right and remedies otherwise Government shall be entitled to terminate this contract forthwith and to blacklist the contractor for period not exceeding one year for the date of issue of such orders.

18. If any question, difference or objection whatsoever shall arise in any way connected with or arising out of this instrument or the meaning or operation of any part thereof or the rights, duties or liabilities of either party then save in so far as the decision of any such matter is

hereinbefore provided for and has been so decided, every such matter including whether its decision has been otherwise provided for and or whether it has finally decided accordingly or whether the contract should be terminated or has been rightly terminated in whole or part and as regards the rights and obligations of the parties as the result of such termination shall be referred for arbitration to any officer appointed by Himachal Pradesh Government acting as such at the time of reference and his decision shall be final and binding and where the matter involves a claim the amount if any awarded in such arbitration shall be recoverable in respect of the matter so referred. All the other clauses of tender will consider as part of this agreement for all purposes.

19. If the price of a contracted article is controlled by Government, the payment will in no case be made at higher rate than the controlled rate.

20. The price charged for the services under the contract by the contractors shall in no case exceeds the lowest price at which the contractor sells the stores or offers to sell stores of identical description to any person/ organizations including the purchaser or any department of the Central/ State Government or any authority undertakings of the central or state government, as the case may be during the period till performance of all supply orders placed during the currency of the rate contract is completed.

22. All disputes shall be settled within the jurisdiction of District Court Kullu/High Court of Himachal Pradesh.

23. The bid security/EMD and performance security shall be addressed to the Medical Superintendent, Regional Hospital, Kullu, HP, in the shape of Fixed Deposit Receipt only duly pledged and issued by any Nationalize Bank.

Signature of the bidder
Or the Authorized signatory & Seal.


MS RH, Kullu

(To be Enclosed with Technical Bid)

CHECK LIST

CERTIFICATES/DOCUMENTS/ANNEXURES TO BE SUBMITTED WITH TECHNICAL BID

Sr. No.	Detail of documents	Yes/No
1.	Letter of authorization, in case representative is sent to participate in the tender opening process.	
2.	Bank draft for "Cost of Tender" payable at Kullu HP drawn in favour MS RH Kullu, District Kullu, HP.	
3.	Bid Security in the shape of Fixed Deposit Receipt only , duly pledged in favour of MS RH, Kullu, HP.	
4.	Copy of Registration under GST Act.	
5.	Copy of PAN Number.	
6.	Tender document duly signed (each page) by the tenderer.	
7.	An undertaking to the effect that firm/company has not been blacklisted as stated above.	

Note:- Above format should not be left blank.

Name, Address and Signature
of the Tenderer/Agency

To be kept in separate cover

FINANCIAL BID (PERFORMA)

- o Rate per AC, gas refilling charges, and cost of spare parts if required.

Sr. NO.	Particular	Rates per unit inclusive of GST	Remarks
1.	General servicing of Window/Split ACs of all make and models		
2.	Refiling of gas, if required		

Name of firm

(Signature (with seal))